Academic Planning and Courses Approvals Committee

Approved at meeting of Academic Senate 26 October 2012, with minor amendments approved 30 May 2013.

Update of membership approved at the 13 February 2015 meeting of Senate.

Role

Senate’s Academic Planning and Courses Approvals Committee assists the Senate by providing advice with respect to the development and review of the University’s academic program profile, and making recommendations to Senate in respect of proposals for new and amended academic courses, unit sets and units, and new and amended course articulation pathways agreements with other institutions.

Terms of Reference

Provide advice and comment to Academic Senate, supporting it by undertaking the following tasks.

- Provide advice to Senate with respect to development and review of the University’s academic program profile, including cross-school and UWS Research Institute collaborations.
- Make recommendations to Senate regarding proposals for new and amended undergraduate and postgraduate courses and unit sets (e.g. majors and sub-majors) and proposals for new and amended articulation arrangements.
- Advise Senate about the University’s compliance with the Australian Qualifications Framework.
- Approve, on behalf of Senate, proposals for new undergraduate and postgraduate coursework units.
- When appropriate, refer proposals back to the relevant School(s) for amendment and resubmission.
- Periodically monitor the academic profile of units in courses.
- Ensure that proposals for articulation arrangements are consistent with the University’s advanced standing policies and precedents.
- Consider any relevant matters referred to it by the Academic Senate or by the Chair of Senate, or by school or Badanami committees.

The Committee is assisted in its work by up to three Curriculum Quality Committees, each of which is chaired by an Associate Pro Vice-Chancellor (Education).

Membership

Membership is as follows:

a. Deputy Vice-Chancellor and Vice-President (Academic), (Chair);

b. Chair of Academic Senate, or nominee, who will act as Deputy Chair;

c. Deputy Chair of Academic Senate, or nominee;
d. Pro Vice-Chancellor (Strategy and Performance);
e. Pro Vice-Chancellor (Students);
f. Pro Vice-Chancellor (International);
g. The Associate Pro Vice-Chancellors (Education);
h. One Dean of a School, chosen by the Chair in consultation with the Chair of Academic Senate;
i. One Director of a UWS Research Institute, or their nominee, chosen by the Chair in consultation with the Chair of Academic Senate;
j. Dean, UWSCollege;
k. Academic Registrar, or nominee;
l. University Librarian;
m. One undergraduate student, elected by and from the undergraduate students of the University;
n. One postgraduate student, elected by and from the postgraduate students of the University; and

o. Up to two of members of Academic Senate, chosen by the Chair of the Committee, to achieve gender balance and/or provide appropriate expertise.